



Move Smart Checklist

Declutter & Prepare Your Home

- ☐ Edit your items you no longer use, room by room
- ☐ Estate Sale/Garage sale/FB Marketplace
- ☐ If needed, schedule a removal service
- ☐ Drop off donations to your favorite charity
- ☐ Clean windows, doors, and gutters
- ☐ Tend to landscaping/pool needs & check outdoor lighting
- ☐ Begin collecting boxes and packing supplies
- ☐ Address any minor repairs/clean your home thoroughly
- ★ **Use blankets and towels to wrap fragile items**
- ☐ Begin packing Holiday decor & memories. Label boxes on the sides, not the top, as they get stacked

30-45 Days Prior to Moving

- ☐ Schedule your movers
- ☐ Weekly meal plans should use up food in your freezer
- ☐ Make a folder for all your documents you want with you: birth certificates, passports, checkbooks, etc. and jewelry

2-3 Weeks Prior to Moving

- ☐ If moving out of state, have your vehicle serviced
- ☐ Pack up the guest room, off season clothing, linens, books, crafts, and other hobbies



Keep decluttering as you pack

1 Week Prior to Moving

- ☐ Pick up items from the dry cleaner, storage facility, gym locker, or safe deposit box
- ☐ Pack the garage, basement, outdoor items, dining room, family room, and non-essential kitchen items



See last page for a Change of Address List

Final Few Days

- ☐ Confirm with the movers
- ☐ Take photos of connected electronics
- ☐ Have water and snacks available
- ☐ Use your suitcase to pack 10 days of needed items
- ☐ Pack laundry room, home office and bedrooms
- ☐ Prepare a bag of essentials: water, snacks, trash bags, toilet paper, paper towels, soap, multi-purpose cleaner, ziplock bags, sharpies, utility knife/scissors & chargers
- ☐ Have cash for tipping
- ☐ Donate any remaining pantry items
- ☐
- ☐ Double check each room and closet for stray items

My New Address

Financial

- ☐ Employer
- ☐ Financial Institutions
- ☐ Credit Card Companies
- ☐ Insurance Companies
- ☐ Loan Agency
- ☐ Accountant/Attorney

Utilities

Old Address

New

- | | |
|---|--------------------------|
| ☐ Gas Company | ☐ |
| ☐ Electric Company | ☐ |
| ☐ Water/Garbage | ☐ |
| ☐ Phone Company | ☐ |
| ☐ Cable/Streaming | ☐ |

Memberships

- ☐ Alma Mater/Licensing Board
- ☐ Gym or Country Club
- ☐ Church/Religious Institution
- ☐ Warehouse Memberships
- ☐ Airline, Hotel, Car Rental Profiles
- ☐
- ☐

Government

- ☐ USPS
- ☐ DMV/License/Voter Registration
- ☐ IRS/Dept. of Treasury
- ☐ Social Security
- ☐ Medicare

Home Services

- ☐ Home Security
- ☐ Lawn Service
- ☐ Pool Service
- ☐ Exterminator

Other

- ☐ Children's School(s) ☐
- ☐ Doctor #1 / Dentist ☐
- ☐ Doctor #2
- ☐ Other Medical Records
- ☐ Vet
- ☐ Newspaper/Magazine Subscriptions
- ☐

